

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 7, 2004, WITH THE FOLLOWING MEMBERS PRESENT: MARY C. WALKER, PRESIDENT, ROBERT L. PROUD, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 11:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 210-04/PAYMENT OF BILLS...ADOPTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to adopt Resolution Number **210-04** resolving to sign all Recap Sheets covering all bills presented this date and authorizing payment of same except as noted.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS...PUBLIC OFFICIAL BOND FOR COMMON PLEAS CLERK OF COURTS...04-1129-001...EXECUTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve and sign Public Official Bond Number 3-733-164 in the amount of \$10,000.00 for Barbara A. Wiedenbein, who was duly elected the Common Pleas Clerk of Courts for the County of Clermont, Ohio, for a term of four years commencing 01/03/05 and ending 01/04/09 and, subsequent thereto, to authorize payment of the premium therefore in the amount of \$325.00 to the Charles J. Miller Insurance Agency, Inc., 191 East Main Street, Batavia, Ohio 45103, pursuant to Section 2303.02 of the Ohio Revised Code. Public Official Bond to be filed in the Office of the County Treasurer.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY... AGREEMENT TO PURCHASE TECHNICAL TRAINING COUPONS FROM NEW HORIZONS COMPUTER LEARNING CENTERS...04-1130-005...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Elaine Harcourt, Program Administrator, with the concurrence of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, to execute an Agreement by and between the County of Clermont, Ohio, and New Horizons Computer Learning Centers, 10653 Techwoods Circle, Blue Ash, Ohio 45242-2846, for the purchase of 35 Technical Training Coupons in the amount of \$350.00 per coupon, for a total amount not to exceed \$12,250.00, to be used by the Office of Technology, Communications and Security for necessary staff technical training, with no expiration date, pursuant to the terms and conditions set forth therein

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF SERVICE AGREEMENTS WITH VARIOUS PROVIDERS FOR THE PROVISION OF FOSTER CARE SERVICES FOR SAME...EXECUTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Tim McCartney, Director, Department of Job and Family Services, with the concurrence of Cynthia DeWitt, Assistant County Administrator, to execute the Purchase of Service Agreements by and between the County of Clermont, Ohio, and the providers identified below, for the provision of various levels of foster care services for children in the care and/or custody of the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as identified therein, effective 01/01/05 through 12/31/05, pursuant to the terms and conditions specified therein, and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2005 and the issuance of purchase orders therefore.

Provider	Services Provided
Beech Acres, Inc. 6881 Beechmont Avenue Cincinnati, Ohio 45230 DC# 04-1130-008	Therapeutic Foster Care
Youth Services Network of Southwest Ohio, Inc. 3817 Wilmington Pike Kettering, Ohio 45429 DC# 04-1130-009	Foster Care Independent Living Skills

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...SOFTWARE MAINTENANCE AGREEMENTS WITH MAXIMUS, INC. FOR THE PROGRAM EXPENDITURE TRACKING SYSTEM (PET) AND THE PROJECT ACCOUNTING FOR CONTRACTS SYSTEM (PAC) FOR SAME...04-1130-006 AND 04-1130-007...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Tim McCartney, Director, Department of Job and Family Services, with the concurrence of Cynthia DeWitt, Assistant County Administrator, to execute the Software Maintenance Agreements by and between the County of Clermont, Ohio and Maximus, Inc., 700 Ackerman Road, Suite 150, Columbus, Ohio, 43202, Remittance Address: Post Office Box 79118, Baltimore, Maryland 21279-1188, for the Program Expenditure Tracking System (PET) and the Project Accounting for Contracts System (PAC), for the Clermont County Department of Job and Family Services, at a cost not to exceed \$1,900.00 and \$1,700.00, respectively, for the period of 01/01/05 through 12/31/05, pursuant to the terms and conditions specified therein, and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2005 and the issuance of a purchase order therefore.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: COUNTY ENGINEER...RECORD PLAT NUMBER 629-2253 FOR FOXPOINTE SUBDIVISION, SECTION ONE, LOCATED IN BATAVIA TOWNSHIP AND COMBINED PERFORMANCE-MAINTENANCE BOND, AS WELL AS, PERFORMANCE BOND FOR SIDEWALKS AS SURETY FOR SAME...04-1203-004...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to execute Record Plat Number **629-2253** for the following Subdivision and further to execute the Combined Performance-Maintenance Bond, as well as, Performance Bond for Sidewalks as surety for same relative to the construction of the below listed streets:

Subdivision/Location	Performance/Maintenance	Sidewalk	Street/Length (miles)
Foxpointe Section One Batavia Township	\$33,000.00/\$33,000.00	\$33,780.00	Fox Ridge Drive (0.243) Stone Fox Drive (0.035)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: COUNTY ENGINEER...RESOLUTION NUMBER 211-04/CONVERSION OF COMBINED PERFORMANCE-MAINTENANCE BOND FOR ASHTON WOODS SUBDIVISION, SECTION TWO, IN MIAMI TOWNSHIP...03-0227-004...ADOPTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to adopt Resolution Number **211-04** to convert the Combined Performance-Maintenance Bond in the amounts listed below as surety, for the construction of streets in the stated lengths within the following Subdivision in Miami Township, from the performance bond phase to the maintenance bond phase effective as of the date of conversion thereof:

Subdivision/Location	Performance/Maintenance	Street/Length (miles)
Ashton Woods Section Two Miami Township Resolution Number 211-04 DC# 03-0227-004	\$22,000.00/\$16,000.00	East Glen Echo Lane Ext. (0.098) Spires Drive (0.213) Ashford Court (0.029)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: COUNTY ENGINEER...THE POLO FIELDS, PART 13, UNION TOWNSHIP...RELEASE OF COMBINED PERFORMANCE-MAINTENANCE BOND AND ACCEPTANCE OF STREETS INTO THE

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to authorize the release of a Combined Performance-Maintenance Bond previously converted to the Maintenance Bond Phase for the following Subdivision located within Union Township, and to accept the streets in the lengths stated situated therein as public roads for placement into the Union Township Public Road System:

Subdivision/Location	Maintenance	Street/Length (miles)
The Polo Fields Part 13 Union Township	\$8,000.00	Hurlingham Way (0.116) Mendon Hill Lane (0.120)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: COUNTY ENGINEER...WOODLANDS, SECTION 3, BLOCK A, BATAVIA TOWNSHIP...RELEASE OF PERFORMANCE BOND AS SURETY FOR SIDEWALKS...99-0223-007...APPROVED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to authorize the release of the Three Year Performance Bond for Sidewalks in the amount as follows for the following Subdivision located within Batavia Township:

Subdivision/Location	Three Year Performance Bond
Woodlands Section 3, Block A Batavia Township	\$9,140.00

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: COUNTY ENGINEER...RECORD PLAT NUMBERS 629-2254 AND 629-2255 FOR THE FOLLOWING SUBDIVISIONS LOCATED IN STONELICK AND BATAVIA TOWNSHIPS...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to execute Record Plat Numbers **629-2254** and **629-2255** for the following Subdivisions located within Stonelick and Batavia Townships, which includes the below listed streets, private streets not for public maintenance.

Subdivision/Location	Record Plat Number	Street
Berger Estates Stonelick Township DC# 04-1201-001	629-2254	Berger Drive

Sandy’s Farm Section 1 Batavia Township DC# 04-1203-005	629-2255	Sandy’s Farm Lane
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Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: COUNTY ENGINEER...RECORD PLAT NUMBERS 629-2256 AND 629-2257
FOR THE REPLAT OF LOTS FOR VARIOUS SUBDIVISIONS LOCATED
WITHIN BATAVIA TOWNSHIP...EXECUTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to execute Record Plat Numbers **629-2256 and 629-2257** for the Replat of Lots for the following Subdivisions within Batavia Township:

Subdivision/Location	Record Plat Number	Reason for Replat
Replat of Lot 96 Whispering Trees Section 1 Batavia Township DC# 04-1202-001	629-2256	To turn lot 96 into lot numbers 96A and 96B
Replat of Lots 6 and 7 Lunsford Batavia Township DC# 04-1202-002	629-2257	To turn lot 6 into new lot numbers 19 and 20 and to turn lot 7 into new lot numbers 21 and 22.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: CLERMONT COUNTY RECORDER...REQUESTS TO JOIN
PROFESSIONAL ORGANIZATIONS...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Requests from the Clermont County Recorder to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of routine expenses associated therewith, pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto, and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2005 and the issuance of purchase orders therefore:

Department	Organization	Annual Dues
Clermont County Recorder Carolyn Green DC# 04-1118-001	International Association of Clerks, Recorders, Election Officials and Treasurers	\$135.00 09/01/04 through 08/31/05
Clermont County Recorder Carolyn Green DC# 04-1203-003	National Association of County Recorders, Election Officials and Clerks	\$150.00 01/01/05 through 12/31/05

Clermont County Recorder Carolyn Green DC# 04-1203-003	Ohio Recorder's Association	\$2,123.84 01/01/05 through 12/31/05
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Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR
THE PROVISION OF MAINTENANCE ON OFFICE EQUIPMENT...
EXECUTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to execute Maintenance Agreements with the following vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below, pursuant to the terms and conditions set forth therein:

Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
Clermont County Sheriff DC# 04-1130-003	Donnellon McCarthy, Inc. 4141 Turrill Cincinnati, Ohio 45223	M&R Canon Fax FXL90 S/N: 19969	\$295.00	09/12/04 through 09/11/05
Office of Technology, Communications and Security/Records Management Division DC# 04-1202-003	ABS Business Products, Inc. 10855 Medallion Drive Cincinnati, Ohio 45241	Sharp AR-M350N Digital Copier S/N: 45038150	\$660.00 plus \$0.01 per copy over 60,000 copies	12/15/04 through 12/14/05

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY
ACTIONS FOR FISCAL YEAR 2004...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2004 (Resolution Number 226-03) and/or interfund transactions as outlined in the following table(s) and authorize Linda Fraley, County Auditor, to properly record same:

TRANSFER OF FUNDS:

\$ 150.00	From General Fund 100-1011-5300 to 100-1011-6300 (Human Resources Purchased Services to Utilities)
\$ 1,200.00	From General Fund 100-1012-5200 to 100-4100-5200 (Health/Insurance/Judgments to County Coroner Fringe Benefits)
\$ 9,500.00	From General Fund 100-1018-7139 to 100-1013-5200 (Contingencies to Facilities Management Fringe Benefits)

\$ 2,140.00	From General Fund 100-1018-7139 to 100-4015-5132 (Contingencies to Permit Central Retirement Payout)
\$ 60.00	From General Fund 100-1302-5700 to 100-1302-6300 (Administration Building Mailroom Materials & Supplies to Utilities)
\$ 1,800.00	From General Fund 100-2110-6300 to 100-2110-5700 (Common Pleas Court Utilities to Materials & Supplies)
\$ 5,000.00	From General Fund 100-4110-6100 to 100-2110-5300 (Common Pleas Adult Probation Maintenance & Repair to Common Pleas Court Purchased Services)
\$ 1,100.00	From Advocate Project Fund 219-2040-5112 to 219-2040-5200 (Regular Salary to Fringe Benefitis)

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2004:

(\$ 581,638.78)	reduction in Workforce Development Fund	235-6245-5300	Purchased Services
(\$ 560,000.00)	reduction in Public Assistance Fund	204-6240-5100	Salaries
(\$ 292,000.00)	reduction in Public Assistance Fund	204-6240-5200	Fringe Benefits
(\$ 600,000.00)	reduction in Public Assistance Fund	204-6240-5300	Purchased Services
(\$ 110,000.00)	reduction in Public Assistance Fund	204-6240-5700	Materials & Supplies
(\$ 100,000.00)	reduction in Public Assistance Fund	204-6240-6600	Capital Outlay
(\$ 171,000.00)	reduction in Senior Services Fund	212-6010-5300	Purchased Services

CASH TRANSFER OF FUNDS

\$ 110,000.00	From Water Revenue Fund 601-8550-7310 to Water & Sewer Combined Services Fund 603-0603-4871
\$ 110,000.00	From Sewer Revenue Fund 602-8530-7310 to Water & Sewer Combined Services Fund 603-0603-4871

REIMBURSEMENT OF FUNDS:

\$ 13,513.10	From Public Assistance Fund 204-6240-7220 to Children Services Fund 208-0208-4821
\$ 1,450.16	From Public Assistance Fund 204-6240-7220 to Family & Children First Fund 944-0944-4821-7003
\$ 35,357.76	From Public Assistance Fund 204-6240-7220 to Family & Children First Fund 944-0944-4821-7004

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto:

TREATMENT ALTERNATIVES TO STREET CRIME

Dee Hargitt: One (1) day – Columbus, Ohio – Ohio TASC Partnership meeting – Total expenses not to exceed \$95.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Brenda Gilreath: Three (3) days – Columbus, Ohio – Ohio Child Support Directors Association (OCDA) Executive Board Meeting and General Membership Meeting – Total expenses not to exceed \$557.75.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: PERSONNEL ACTION FORMS...APPROVED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to approve the following personnel actions:

TREATMENT ALTERNATIVES TO STREET CRIME

Gary Stutz: PA #13516 – TASC Case Manager 1 – Change/End of Probation - Effective 11/22/2004.

DEPARTMENT OF JOB AND FAMILY SERVICES

Anne M. Justice: PA #13518 – Social Services Worker 3 – Change/End of Probation – Effective 11/15/2004.

Bobbie Frazee: PA #13519 – Social Service Aide 2 - Change/End of Probation – Effective 11/15/2004.

Monica L. Brown: PA #13520 – Social Services Worker 3 – Separation/Resigned – Effective 12/02/2004.

Amy Daugherty: PA #13522 – Clerk 2 – Appointment/Full Time Permanent – Effective 12/13/2004.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

LET THE RECORD SHOW: A MOTION BY MR. PROUD, SECONDED BY MR. CROSWELL, TO GO INTO EXECUTIVE SESSION AT 11:45 A.M. PURSUANT TO

SECTION 121.22(G)(4) OF THE OHIO REVISED CODE REGARDING COLLECTIVE BARGAINING CARRIED WITH ALL MEMBERS VOTING AFFIRMATIVELY THEREON.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 12:20 P.M. WITH NO ACTION TAKEN.

LET THE RECORD SHOW: That a motion by Mr. Croswell, seconded by Mr. Proud, to approve the minutes of Regular Session of **12/07/04** carried with all members present voting.

IN RE: ADJOURNMENT...

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Absent.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

MARY C. WALKER, PRESIDENT

ROBERT L. PROUD, VICE PRESIDENT

R. SCOTT CROSWELL III, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

12/07/04

DATE APPROVED